

Republic of the Philippines  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
 OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City  
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-04-0050  
 2024-04-0051  
 DATE: 22-Apr-24

**REQUEST FOR QUOTATION / PROPOSAL**

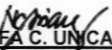
COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than **30 April 2024 @ 10:00 a.m.**

  
**MARIAN GABRIELLE F. PIZARRA**  
 Supply Officer

  
**NIMFA C. UNICA**  
 OIC, PPMD

PROJECT TITLE/NAME: Proposal for Supply and Delivery of Various Office Equipment					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LINE ITEM (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
	Supply and Delivery of Various Office Equipment, as follows:					
	<b>LOT 1 - (CY 2024 BUDGET)</b>					
1.	HEAVY DUTY PAPER SHREDDER	1	unit	P 100,000.00		
2.	HEAVY DUTY PAPER SHREDDER	5	units	P 45,000.00		
				per unit		
3.	DIGITAL PROJECTOR	1	unit	P 24,495.00		
	<b>LOT 2 - (CY 2023 BUDGET)</b>					
1.	MONEY COUNTER	2	units	P 18,000.00		
				per unit		
2.	MONEY DETECTOR	1	unit	P 1,000.00		
3.	PAPER SHREDDER	1	unit	P 10,000.00		
	(Please see attached Technical Specifications)					
	<b>Note: Indicate model/brand on your bid proposal</b>					
	<b>Additional Documentary Requirements must be submitted upon submission of offer:</b>					
	1. PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Mayor's / Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: <a href="mailto:procurement@owwa.gov.ph">procurement@owwa.gov.ph</a>					



**TECHNICAL SPECIFICATIONS OF VARIOUS OFFICE EQUIPMENT**

**LOT 1- (CY 2024 SEMI-EXPENDABLES)**

UNIT/DIVISION	ITEM DESCRIPTION	AMOUNT	QTY
MPC (1)	<p><b>1. HEAVY DUTY PAPER SHREDDER</b></p> <ul style="list-style-type: none"> <li>• Feed width: 310 mm</li> <li>• Shred capacity A4 70 gsm: 25-27 sheets</li> <li>• Shred capacity A4 80 gsm: 24-26 sheets</li> <li>• Shred size: 4 x 40 mm</li> <li>• Security Level: P-4, F-1, O-3, T-4, E-3</li> <li>• Operation: Electronics</li> <li>• Shred speed: 4.7 m/min</li> <li>• Waste volume: 140 liters</li> <li>• db (A) when idle: 52 db</li> <li>• Motor: 900 watts</li> <li>• Voltage: 230 V</li> <li>• with warranty</li> </ul>	100,000.00 / unit	1 unit
ODA-AFM (1) / ODA-OPERATIONS (1) / LEGAL (1) / BUDGET (1) / INTERNAL AUDIT (1)	<p><b>2. HEAVY DUTY PAPER SHREDDER</b></p> <ul style="list-style-type: none"> <li>• Feed width: 220 mm</li> <li>• Shred capacity A4 80 gsm: 14-300 sheets</li> <li>• Shred size: 4 x 15 mm</li> <li>• Security Level: P-4/F-1/O-3/T-4/E-3</li> <li>• Operation: Electronics</li> <li>• Shred speed: 2.5 m/min</li> <li>• Waste volume: 40 liters</li> <li>• db (A) when idle: 60 db (A)</li> <li>• Motor: 650 watts</li> <li>• Voltage: 230 V</li> <li>• with warranty</li> </ul>	45,000.00 / unit	5 units
INTERNAL AUDIT (1)	<p><b>3. DIGITAL PROJECTOR</b></p> <ul style="list-style-type: none"> <li>• Projection Technology: RGB liquid crystal shutter projection system (3LCD)</li> <li>• White Light Output (Normal/Eco): 3,600 lm</li> <li>• Colour Light Output: 3,600 lm</li> <li>• USB Interface: USB Type B: 1 (For Firmware Update, Copy OSD Settings)</li> <li>• Analog Input: D-sub 15pin: 1</li> <li>• Digital Input: HDMI: 1</li> <li>• With Warranty</li> </ul>	24,495.00 / unit	1 unit

**LOT 2- (CY 2023 SEMI-EXPENDABLES)**

UNIT/DIVISION	ITEM DESCRIPTION	AMOUNT	QTY
<b>CASH DIVISION (2)</b>	<b>1. MONEY COUNTER</b> <ul style="list-style-type: none"><li>• Counting Speed: 1000pcs/min</li><li>• Banknote Size: max. 90x175mm, min.50x100mm</li><li>• With voice activation</li><li>• Single Currency Function</li><li>• With batching, adding and self-examination functions; automatic half-note detection</li><li>• Power Supply : 110V/220V, 60Hz/50Hz</li><li>• Power Consumption : 60W</li></ul>	<b>18,000.00 / unit</b>	<b>2 units</b>
<b>CASH DIVISION (1)</b>	<b>2. MONEY DETECTOR</b> <ul style="list-style-type: none"><li>• UV Counterfeit Money Detector</li><li>• With powerful UV LED light</li><li>• Identifies UV security features in banknotes, Automatic on/off sensor to save energy</li><li>• Optional rechargeable battery inside for portability</li><li>• Verifies banknotes, cheques, passports, credit cards, etc.</li></ul>	<b>1,000.00</b>	<b>1 unit</b>
<b>CASH DIVISION (1)</b>	<b>3. PAPER SHREDDER</b> <ul style="list-style-type: none"><li>• Basket type: wastebasket/pivoting head</li><li>• Bin capacity: 22</li><li>• Can shred: Staples, Credit cards, Paper clips</li><li>• Cut size: 4 x 40 mm</li><li>• Cut type: Cross-cut</li><li>• DIN Level - Paper: P-4</li><li>• Run Time (minutes): Up to 6</li><li>• Sheet capacity: 10</li><li>• Shreds per Page: 390</li><li>• Average Shred Speed (mpm): 4</li></ul>	<b>10,000.00</b>	<b>1 unit</b>